

SECURITY OPERATIONS NOTICE

No Smoking Policy

Number: 18-10-11-1

Applicable to: All VAA staff, Contractors, Tenants and Airport Users

Subject: No Smoking Policy

Victoria Airport Authority (VAA) is implementing a No Smoking Policy that is in keeping with Federal and Regional Legislations designed to keep public health and safety as top priorities. The policy promotes clean air environment by limiting exposure to second hand smoke while it deters the use of substances that may have adverse effects on job performances that may compromise the integrity and safety of the airport.

VAA's No Smoking Policy prohibits smoking in all areas of the airport except at designated locations. Two smoking shelters located in the short term parking lot are the only designated areas where smoking will be permitted on airport property.

The following will be prohibited:

- Smoking of tobacco products
- Smoking of cannabis products
- Use of e cigarettes (vaping)
- Smoking or vaping within 7 meters of doorways, windows, air intakes and bus stops

Exceptions:

- In designated smoke shelters
- In private vehicles (must be > 7 meters from doorways, windows, air intakes or bus stops)
- Ceremonial use of tobacco in relation to aboriginal cultural activity

Violators of the No Smoking Policy will be subject to an investigation and may receive a penalty. The initial investigation of a reported or observed infraction shall be conducted by Airport Security staff with the primary goal of achieving voluntary compliance.

A violator who is non-compliant shall face further investigation by an Island Health Tobacco Enforcement Officer, a Capital Regional District (CRD) Bylaw Officer or the RCMP. While the Clean Air Act regulates no smoking in public areas of the airport, the Airport Traffic Regulations (ATR) and Local Airport Traffic Directives (LATD) remains in effect to regulate no smoking in the restricted areas. Non-compliance under the No Smoking Policy in the restricted areas may result in disciplinary actions under the LATD or deferred to the RCMP for investigation and enforcement. Employees who smoke marijuana in contravention of Alcohol and Drug Use Policies are subject to disciplinary measures or investigation by the RCMP.

Commissionaires - Member I/C Airport Security shall create and or amend applicable operational guidelines to support this initiative. This policy shall take effect on 2018 October 17.

Issued by:



Jett JUNIO
Security Operations Officer

2018 October 11

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